

SMB FOR PROFESSIONAL SERVICE FIRMS



43 percent of companies have experienced a data breach in the past year, a 10 percent YOY increase.

Source: http://www.usatoday.com/story/tech/2014/09/24/data-breach-companies-60/16106197/

Are you protecting your customers' privacy and well-being?

KNOW THE RISKS OF INFORMATION MISMANAGEMENT



PRYING EYES

Your customers expect you to protect their information. Are your records secure in file cabinets?



LEGAL DISCOVERIES AND AUDITS

If a legal discovery or an audit forced you to turn over records, could you find them quickly?



COSTLY DATA OVERLOAD

You'll need to destroy even well-organized files once they become obsolete, to hold down overhead, and mitigate security risks.

THE CASE FOR A SMARTER INFORMATION-HANDLING PROGRAM



MANAGE EXPENSES

Have you calculated the cost of implementing a secure, in-house document management system, including staff, storage, and technology?



MONITOR THE REGULATORY LANDSCAPE

Keep track of ever-changing document management regulations so you can get back to work.



INCREASE EFFICIENCIES

A proper document retention plan helps you locate records in the event of an internal or external audit or a legal discovery.

HOW CAN WE HELP?



A COST-EFFECTIVE SOLUTION

Craft an effective records management strategy.



COMPLIANCE THAT BRINGS PEACE OF MIND

Educate your staff on these issues while ensuring that your records pass regulatory muster.



A HYBRID PAPER AND DIGITAL APPROACH

Find efficient solutions for all document types, including document imaging, and online or tape-based storage.

EXPLORE THE IRON MOUNTAIN ADVANTAGE



SECURE SHREDDING AND RECYCLING SERVICES

You can have your documents picked up on schedule and shred them on or offsite.



SUPERIOR, COMPLIANT PROTECTION

Your paper and media are kept offsite and safe from the elements, prying eyes, and natural disasters. On-demand or scheduled retrievals are easy.



FULLY-MANAGED CLOUD BACKUP

Automated data backup and recovery with no capital investment.



IT ASSET DESTRUCTION

You can dispose of, destroy, and recycle IT hardware and storage media in accordance with industry-approved environmental and data-security standards.

CALL 800-899-4766 FOR MORE INFORMATION.