

WHY IRON MOUNTAIN SECURE SHREDDING

Iron Mountain's Secure Shredding services protects you and your organization's privacy by securely destroying paper records, plastics and media.

For over 60 years, Iron Mountain has helped organizations like yours protect what matters most. Let our information management, security, privacy and logistical expertise help you prevent identity theft or a data breach.

THE IRON MOUNTAIN DIFFERENCE

Iron Mountain's team of experienced shredding professionals work with you to create a secure shredding program that is tailored to you; no matter the size of your organization.

Below are several key features that Iron Mountain's secure shredding services provide.



Green Report: After securely shredding your documents, Iron Mountain recycles all shredded material and provides a Green Report that you can use to demonstrate your contribution to global sustainability efforts.



Usage Report: To provide you the insights you need to manage your shredding program, Iron Mountain offers the Shred Usage Report. This report helps you identify key trends over time, so you can spot gaps and correct potential compliance issues before there is any impact to your program or organization.



Certificates of Destruction: Iron Mountain offers destruction documentation through email and online via our online hub, Iron Mountain Connect™, which you can use to show program compliance. Our chain of custody process also uses electronic signatures to provide a pickup and delivery audit trail for orders placed online.



NAID Certification: Iron Mountain's Secure Shredding service is AAA certified by the National Associate for Information Destruction (NAID®), the standard-setting body advocating for best practices in the secure data destruction industry. Iron Mountain is one of the largest shredding vendors to achieve NAID certification.



Trained and Vetted Personnel: Iron Mountain Shredding professionals must pass comprehensive background checks and receive rigorous, ongoing training to ensure you get exceptional customer service.



World Class Facilities: Iron Mountain Secure Shredding facilities provide some of the destruction industry's most advanced systems to safeguard customers information, including:

- > strict visitor policies
- > 24x7, closed-circuit television surveillance cameras
- > intrusion detection and environmental control systems



Chain of Custody: Our InControl™ technology provides auditable chain of custody for each step of the shred process, so you can certify all destruction activity; verify compliance and maintain a strong defense against possible legal challenges.



Iron Mountain Connect™ Shredding Center: Iron Mountain Connect, our online hub, makes it easy for you to complete most of your shredding requests online. With Shredding Center, you can request shredding services, run activity reports and manage account information, such as service locations and service frequency - anytime from anywhere.

A shred policy is not enough. A reliable program that includes the necessary tools to protect your organization is crucial. Whatever your needs and budget, Iron Mountain has a shredding service that can save you time and effort as well as alleviate the headache of managing document shredding on your own.

WE PROTECT WHAT YOU VALUE MOST®

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ABOUT IRON MOUNTAIN

Iron Mountain Incorporated (NYSE: IRM), founded in 1951, is the global leader for storage and information management services. Trusted by more than 220,000 organizations around the world, and with a real estate network of more than 85 million square feet across more than 1,400 facilities in over 50 countries, Iron Mountain stores and protects billions of information assets, including critical business information, highly sensitive data, and cultural and historical artifacts. Providing solutions that include secure storage, information management, digital transformation, secure destruction, as well as data centers, art storage and logistics, and cloud services, Iron Mountain helps organizations to lower cost and risk, comply with regulations, recover from disaster, and enable a more digital way of working. Visit www.ironmountain.com for more information.

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