



## Iron Mountain Minimum Insurance Requirements

Vendor shall procure and maintain and require all subcontractors of every tier to procure and maintain at a minimum the insurance listed below with minimum limits and requirements listed below. Such insurance shall be provided by an insurer authorized to do business in the jurisdiction where services will be performed and that maintains and A.M Best's rating of "A- VIII" or better. Limits of insurance may be satisfied with a combination of Primary and Excess/Umbrella policies

Coverage	Limits	Requirements
Workers Compensation/ Employers Liability	Statutory \$1,000,000 each accident, each disease, each employee	
General Liability	\$2,000,000 per occurrence and in the aggregate	Including coverage for bodily injury, broad form property damage, products and completed operations, independent contractors liability and contractual liability
Auto Liability	\$1,000,000 combined single limit	Covering all owned, non-owned and hired vehicles. If vendor is transporting hazardous material broadened coverage for pollution/environmental liability must be included
Umbrella/Excess Liability	\$3,000,000 per occurrence and in the aggregate	Providing excess coverage over the GL, Auto, and Employers Liability
Commercial Crime	\$1,000,000 per occurrence	Including coverage for employee dishonesty and third party coverage
Property Insurance	Replacement Cost	<b>Only required if</b> Vendor is using machinery, tools, equipment and/or property that is owned, leased, rented in the performance of the contract. Covering loss or damage.
Professional Liability/E&O	\$2,000,000 per occurrence and in the aggregate	<b>Only required if</b> Vendor is providing Professional Services (including but not limited to consulting, IT services, engineering). Providing coverage for all acts, errors and omissions arising out of the performance of the work, including contractual liability.
Data Privacy/ Cyber Liability	\$5,000,000 per occurrence and in the aggregate	<b>Only required if</b> Vendor will be in contact with Iron Mountain confidential information (physically or electronically) including customer's stored material, or Iron Mountain employee personal information. Including coverage the loss or disclosure of confidential data and/or personally identifiable information, investigation and breach costs. Coverage shall also include technology errors & omissions and internet professional services
Crane/Riggers Liability	\$2,000,000 per occurrence and in the aggregate	<b>Only required if</b> Vendor will be lifting, hoisting, or moving property of others, using a crane or other lifting equipment. The requirement may be met through the use of Riggers Liability, or an endorsement to the Vendor's general liability policy, or through the use of an installation floater.

The General Liability, Auto Liability, and Excess/Umbrella Liability policies outlined above shall include Iron Mountain Information Management Inc, and its parents, affiliates subsidiaries, and its respective officers, officials, agents, employees, successors and assigns as Additional insured. The General Liability and Umbrella liability shall not contain any cross-suits exclusions. All required insurance policies (with the exception of Commercial Crime) shall be endorsed to provide for a waiver of subrogation in favor of Iron Mountain. Iron Mountain shall be designated as a loss payee on the Commercial Crime policy. The policies shall apply on a primary basis and shall not require contribution from any other insurance maintained by Iron Mountain.

Vendor shall provide a certificate of insurance evidencing coverage as outlined above prior to the commencement of services under the agreement and within 10 days of each policy renewal. Notice of cancellation will be provided to Iron Mountain in accordance with policy provisions